MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding (MOU) entered on the __18 th__ (date) day of
__September 2017__ (month and year)

By and Between

CADD Centre Training Services, having its office at 8th Floor, Gee Gee Crystal, # 91, Dr. Radhakrishnanan Road, Mylapore, Chennai 600 004 (hereinafter referred as "CADD Centre" for the sake of brevity) and represented by its Centre Head Mr/Ms. __S.L-R Mohan__ (centre head name) having the training centre at __1st floor, above__ __Sudharshan Reddy Sweet house, opp Huda complex, Tarnaka__ (address of the centre) Which expression shall mean and include its successors and assigns. __HYD__

And

__Nalla Narasimha Reddy Group of Institutions__ (72) (college name), having its campus at __Choudariguda(V), Korremula x-roads,__ __Ghatkesar (Mandal), Medchal dist, Telangana state.__ (address of the college), and represented by its __Dr. G. Subba Rao, HoD, Dept of Civil Engineering__ (details signing authority), which expression shall mean and include its successors in office and assigns

CADD Centre, The party of the first part shall provide:

- Introduction to CAD training for all the first year engineering students from all the discipline.
- Specially designed course material for the Introduction to CAD, free of charge to every student who is participating the 24 hrs training.
- Participation certificate to all the participants of this unique introduction to CAD training program; college name shall be printed on the certificate.
- Make the students aware of the latest tools and techniques through technical appreciation programs and keep them aware of the industry requirements.
- Assistance in downloading college version of AutoCAD software on behalf of the college and assistance in installing in the college machines
- Optional advanced training required by the students at a subsidized course fee.
- Qualified trainers for the conduct of the course.
- Periodical assessment of the progress of students for their further improvements.

The College, The party of the second part shall provide:

- The required number of computer systems with CAD software and other required infrastructure.
- No financial involvement in programs.

- The Class rooms with LCD projector and a Computer with AutoCAD software for the conduct of the theory classes.
- To Schedule the classes during the weekdays.
- To ensure all students attend the training programs scheduled for them.
- The latest version of AutoCAD software and computer systems
- Disciplinary support for the smooth conduct and timely completion of the entire course.

Participants:
The participants would be the first year students of all the branches of engineering and architecture.

Course Contents:
1. Principals of Engineering Drawing
2. Introduction to AutoCAD
3. Coordinates System
4. Drawing Settings
5. File Management
6. Editing Comments
7. Object properties

Time Schedule:
The program will be conducted during the college timings. Depending on the total strength, the students will be divided into batches with a minimum of 20 and a maximum of 60 per batch. The program will be conducted according to the time table drawn up with the mutual consent of both parties.

Jurisdiction:
All matters, queries, disputes or differences, whatsoever, arising between the parties touching the construction, meaning, operation or effect of this Memorandum of Understanding or out of or relating to this Memorandum of Understanding or breach thereof shall be settled through arbitration in accordance with the relevant Arbitration Act in force at such time. The Arbitration award shall be binding on both parties.
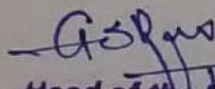
Termination:
Both the college and CADD Centre shall have the rights to terminate this MOU by providing three months' notice. Termination of this MoU for whatever reason shall be without prejudice to the rights of either party and of the students and the ongoing academic programmes.

Validity:
This Memorandum of Understanding will be valid for a period of three years. This Memorandum of Understanding shall come into effect from (Date) __18. 09. 2017.__
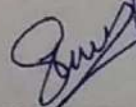
For

For **CADD Centre**

(Affix the Seal)

Head of the Department
Civil Engineering
Nalla Narasimha Reddy Education Society's
Group of Institutions - Integrated Campus
Chowdariguda (Vill), Ghattkesar (Mdl), R.R Dist - 50